REQUIRED ANNUAL FAMILY UPDATE OLR PROCESS

PROCESO DE ACTUALIZACIÓN FAMILIAR ANUAL EN LÍNEA REQUERIDO

STEP-BY-STEP INSTRUCTIONS

## INSTRUCCIONES PASO POR PASO

Important Importante

Please be sure to have your proof of residency documents available to [scan](#) prior to beginning the Annual Family Update. In addition, for students entering 7th grade, please scan proof of the required [Tdap](#) immunization.

Asegúrese de tener sus documentos de prueba de residencia disponibles para [escanear](#) antes de comenzar la Actualización familiar anual. Además, para los estudiantes que ingresan al séptimo grado, escanee el comprobante de la vacuna [Tdap](#) requerida.

Step #1: Go to the FUESD webpage and click on Parent Portal on the top right

Paso #1: Visite la página web de FUESD y seleccione el Parent Portal en la parte superior derecha
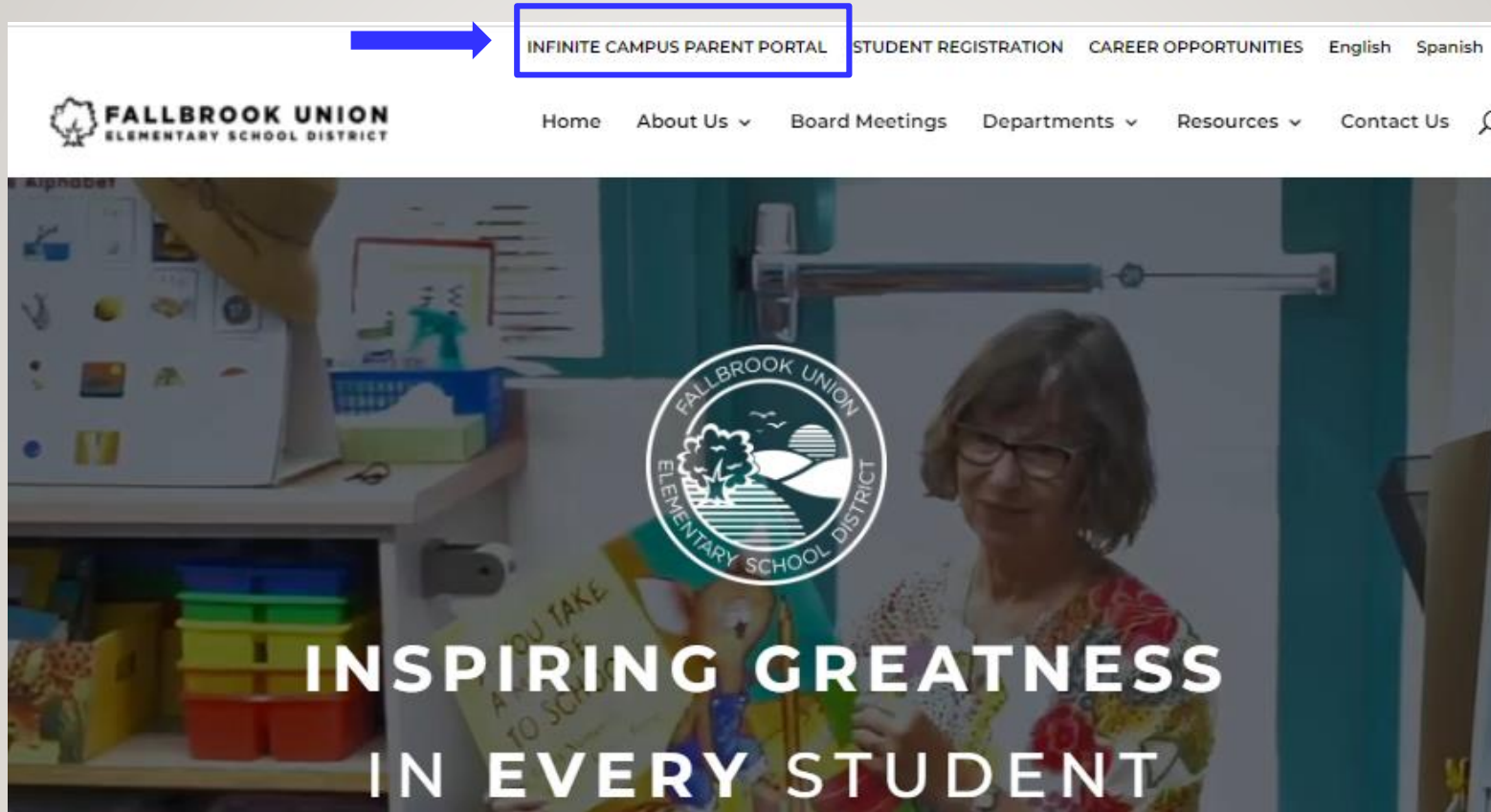
Step #2: Click on the 'Parent Portal Login' button and it will take you to the Login screen

Paso #2: Haga clic en el botón verde para ingresar.

Step #3: Enter your parent username and password.

Paso #3: Ingresar su nombre y contraseña.

Your username and password are unique to you. If you have forgotten that information, please see the announcements for assistance.

Su nombre de usuario y contraseña son únicos para usted. Si ha olvidado esa información, consulte los anuncios para obtener ayuda.

Campus Parent

Fallbrook Union Elementary School District

Parent Username

Password

Log In

Forgot Password? Forgot Username? Help

Log In to Campus Student

—— or ——

New User?

Announcements

Wednesday 07/22/2020
**Problems logging in? Forgot your password or username??**

If you have forgotten your username or password, please contact your school office or call

760-731-5426 for it to be reset.

Do not use the FORGOT PASSWORD or FORGOT USERNAME links as they will not work

unless you set your security email after initially creating your account.

If you need an activation key code, please contact your child's school office.
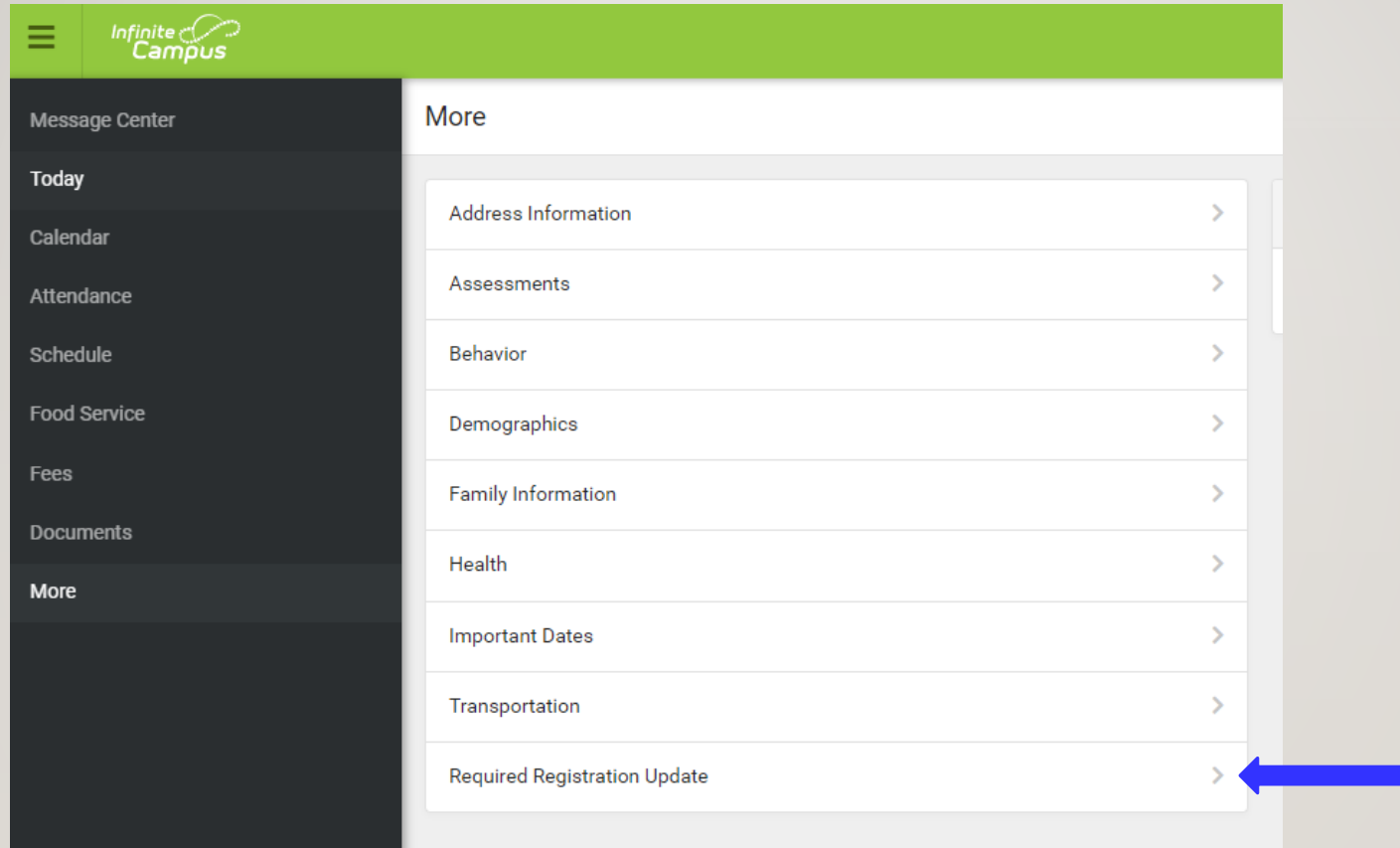
Step #4: **Click on More in the lower left hand side of the screen**.
Paso #4: Haga clic en 'Mas' en la banda negra del lado izquierdo.
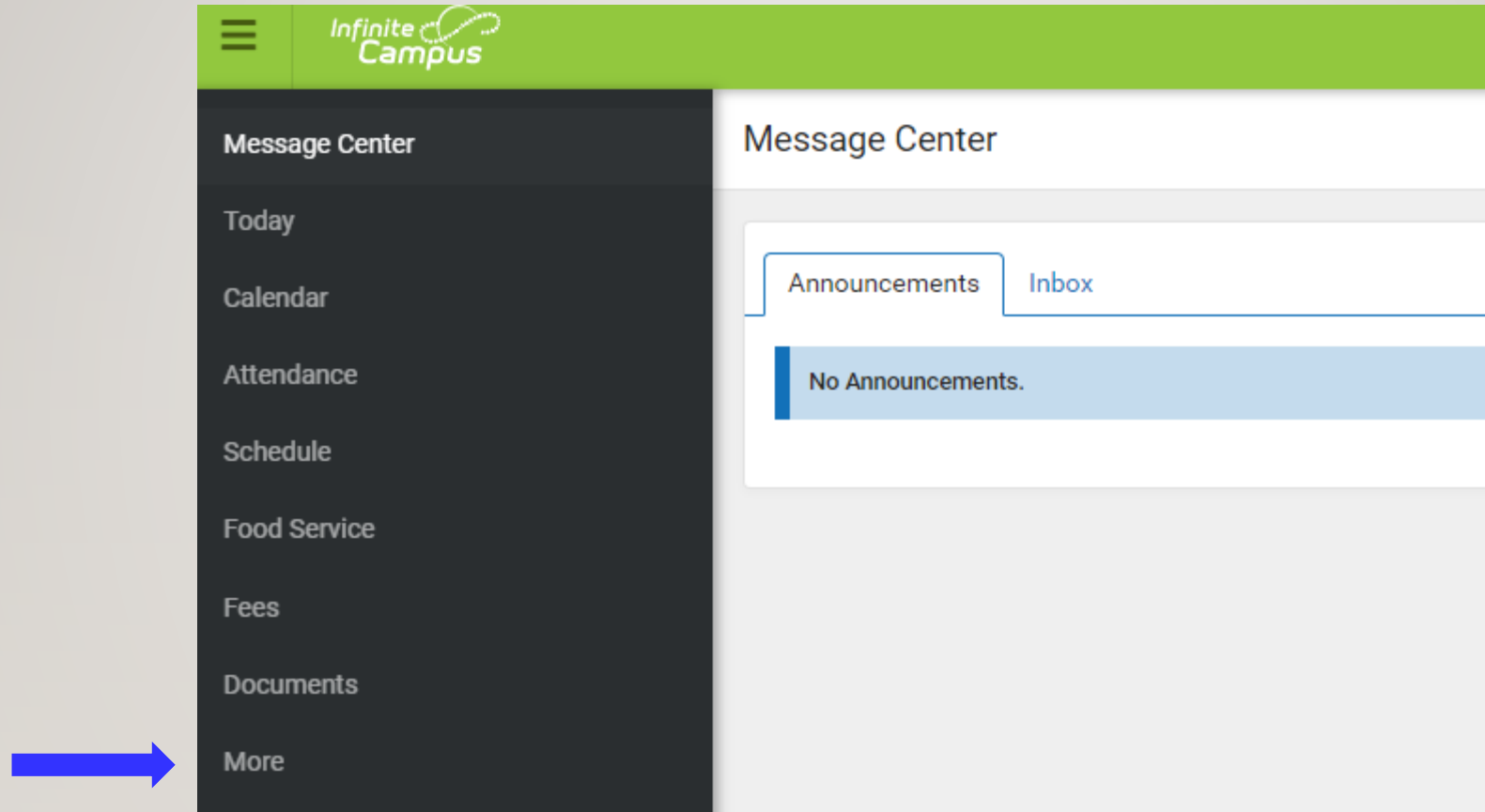
Step #5: **Click on Required Family Annual Update**.

Paso #5: Escoja la opcion para la actualization.

Step #6: **Click on Start next to '2024/2025-Next Year Existing Student Registration.**

Paso #6: Haga clic en Inicio junto a '2024/2025-Registro de estudiantes existentes del proximo ano.

Step #7: **Make sure that all of your returning students are listed under existing students.**

Paso #7: Asegurese que todos sus hijos esten alistados.

*If all your returning students are showing in the grid above click the 'Begin Registration' button.
*If you are going to be adding a new student, you will not add them here.
*You will be prompted to add a new student when you are completing the registration on the Student Tab

If any returning student is missing STOP, DO NOT CONTINUE.
Contact your child's school and let them know they will be returning for the 24/25 school year.

Step #8: **You will start your online registration update here**.

Paso #8: Aqui empieza la actualizacion de su resgitracion.

Step #9: Please update and complete each required section of the annual family update for EACH student. (Reminder, you should have seen each of your students listed in the last step).

Student's name will appear here

- ▸ Race Ethnicity
- ▸ Residence Information
- ▸ Relationships – Parent/Guardians
- ▸ Relationships – Emergency Contacts
- ▸ Health Services – Emergency Information
- ▸ Health Services – Medical or Mental Health Conditions
- ▸ Health Services –Immunizations & Medications
- ▸ Release Agreement – Media
- ▸ Notifications and Signature
- ▸ Document Upload and Forms

Cancel   Save/Continue

Step #9: SUBMIT your registration.
Paso #9: ENVIAR su registro.

Click SUBMIT

You can download your registration and save or print for your records.